



# Northeastern Catholic District School Board

*"Living our Catholic Faith to shape success for all of our learners"*

## **SEAC Meeting** **(Special Education Advisory Committee)**

**Monday, September 21, 2015**

**11:45 a.m.**

**Catholic Education Centre**

### **MINUTES**

**PRESENT:** Kay Gaffney, North Eastern Ontario Family and Children's Services / Chair  
Kim Bordignon, Children's Treatment Centre  
Billie Richer, VOICE for Hearing Impaired  
Natalie Parnell, Timmins Family Counselling Centre  
Elizabeth King, NCDSB Trustee  
Fred Salvador, NCDSB Trustee  
Daphne Brumwell, Superintendent of Education  
Catherine Hoven, Special Assignment Teacher  
Judy Piché, Administrative Assistant / Recorder

**EXCUSED:** Joel McCartney, Cochrane Temiskaming Resource Centre  
Mark Lionello, Canadian Mental Health Association  
Beth Nowak, Cochrane District Social Services Administration Board  
Amanda Wessman, Community Living Timmins  
William (Bill) Russell, The Lord's Kitchen

#### **1. Welcome and Prayer**

Daphne Brumwell welcomed everyone and led the group in prayer.

#### **2. Approval of Agenda**

MOVED BY: E. King  
SECONDED BY: K. Bordignon

THAT the agenda be approved as presented.

CARRIED.

**3. Approval of Minutes**

MOVED BY: K. Bordignon  
SECONDED BY: B. Richer

THAT the minutes of June 16, 2015 be approved as presented.  
CARRIED.

**4. Elections**

Daphne Brumwell opened the nomination process. Elizabeth King nominated Kay Gaffney as Chair of SEAC. Fred Salvador seconded the nomination. Kay Gaffney accepted the nomination. There being no further nominations, nominations were closed and Daphne Brumwell declared Kay Gaffney, Chair of SEAC for the 2015-2016 school year.

**Motion**

MOVED BY: N. Parnell  
SECONDED BY: E. King

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Kay Gaffney as Chair of SEAC for the 2015-2016 school year.  
CARRIED.

**ELECTION OF VICE-CHAIR**

Daphne Brumwell opened the nomination process. Elizabeth King nominated Joel McCartney as Vice-Chair of SEAC. Fred Salvador seconded the nomination. Due to his absence, Joel McCartney was contacted and accepted the nomination. There being no further nominations, nominations were closed and Daphne Brumwell declared Joel McCartney, Vice-Chair of SEAC for the 2015-2016 school year.

**Motion**

MOVED BY: F. Salvador  
SECONDED BY: N. Parnell

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Joel McCartney as Vice-Chair of SEAC for the 2015-2016 school year.  
CARRIED.

**5. Schedule of Meetings**

The schedule of meetings was shared with the members. Due to the absence of several members, this item was deferred to the October meeting.

**6. School Year Calendar**

The 2015-2016 school year calendars were presented to the members. The calendars are posted on our website.

**7. SEAC Learning Website**

Each year, the members are provided with the link to the SEAC Learning website <http://seac-learning.ca>. It offers good information on the role and responsibilities of SEAC members. Certain sections will be selected to be reviewed by the members at future meetings. Different topics of interest of the group will also be discussed at each meeting.

**8. Special Education Report**

A report outlining the number of identified students was shared with the members. Schools are in the process of reviewing the Individual Education Plans (IEPs) in preparation for the Identification, Placement and Review Committee (IPRC) meetings. The numbers will be updated after the October 31<sup>st</sup> data collection.

**9. Student Services Staffing**

The members received an overview of the 2015-2016 student services staffing.

**10. Special Education Plan**

Members were informed that the Special Education Plan is posted on our website. A hard copy will be distributed at the next meeting.

**11. Agency Reports**

Timmins Family Counselling Centre has received a high number of family referrals. Natalie Parnell stated that North Eastern Ontario Family and Children's Services are contacted first, and then the families who do not have any support or benefits are put on a six-month wait list to start counseling.

Staffing changes were held at the Children's Treatment Centre over the summer. Annie Demers is the new Clinical Services Manager. Occupational Therapist, Erin Millette (Poytress), is currently on a maternity leave and is being replaced by Valérie Croisetière. Karina Lacroix is returning to the Occupational Therapy position. Physiotherapist, Karim Suleman, will be working in Moose Factory, Moosonee and further up the coast depending on the James Bay Special Needs Strategy plans.

The North Eastern Ontario Family and Children's Services has launched their annual Purple Ribbon Campaign. People are being encouraged to wear purple t-shirts this year to bring awareness to child abuse and neglect. A walk from NEOFACS to Gillies Lake is scheduled on October 2<sup>nd</sup>.

**12. Date of Next Meeting**

The next meeting will take place on Wednesday, October 21, 2015 at 11:45 a.m. at the Catholic Education Centre or via video conference.

**13. Other Business**

Letters from Durham District School Board and Wellington Catholic District School Board were shared with the members.

**14. Adjournment**

MOVED BY: N. Parnell

THAT the meeting be adjourned at 12:52 p.m.

CARRIED.